

HTNB BOARD OF DIRECTORS MEETING

November 24, 2018

10:00 AM at Foshay South Eventing

Meeting 1 Minutes

Present:x

y	Janet Currie	y	Emily Murphy	y	Samantha Atkinson
y	Suzanne Stevenson	y	Matthew Straight		
y	Janelle Finnegan	y	Amber Hancock		

Regrets: Reba Stewart, Debbie Easton

1.1 - Call to Order

1.2 - Call for Quorum

Janet, Sam, Matt, Janelle, Amber, Suz

1.3 - Approval of Agenda

1.4 - Approval of Meeting Ad Hoc meeting Minutes

Motion Matt, Second Suz

1.5 - Reports

1.6 Committees

Committees named and responsibilities outlined:

Communication committee

- new committee
 - Sam - Chair
 - Emilie
 - Reba
- This committee to look after facebook, website content maintenance, calendars of events, pictures, congrats messages etc
- To work with other committees to relay communications
- Sam wants to ensure the website platform is the type she is familiar with .She is to reach out to Jeff. Once she has information she will transition existing info to new website platform
-

-Fundraising/Marketing

- new committee
 - Matt – Chair
 - Suzanne
 - Emilie
 - Janelle
 - Debbie (?)
- This committee to look after and raise money, develop sponsorship package, January Thaw, merchandise, team travel, develop Financial 5 and 10 year plan
- Plan to attend January thaw with merchandize and LTED program information

- To meet to develop priority list

- Memberships

- **Suzanne**
 - New price, new form
 - to be discussed next meeting
 - form needs to be revised
 - can this be placed on new website?

LTED Committee

- Committee is the entire board
- Janet - Chair

More Below

Atlantic Championships

- This championship is no longer. Instead NBEA and HTNB will be supporting the Eastern Canadian Championships to be hosted by Wesley Clover in Ottawa
- Sept 13-14
- Levels Pre-training and training

Eastern Canadian Championships

- New Committee
- Suzanne- Chair
- Reba
- Janet Currie
- Amber

This committee to look after funding, selection criteria, liaise with Wesley Clover and other eastern provinces,

- Initial thoughts are must be part of LTED to qualify
- Entry level will be welcome to come but not funded
- To meet before next HTNB meeting to discuss plan

1.7 LTED Program

- A preliminary look at numbers could be as high as 27
- New structure – where to focus attention
- 3 tiers
 - Development – Starter and Pre-Entry
 - Competitive
 - Tier 1 - Entry
 - Tier 2 – Pre-Training/Training
- Requirements for lessons, camps and competitions discussed

Development: \$100 fee

- 1 XC lesson/month with CC or Instructor
- Camps: must attend camp #1 and 1 other camp
- Competitions: must attend one Derby or Combined test

Comp Tier 1: \$200 fee

- 2 lesson / month with CC or Instructor
 - 1 must be XC lesson
- Camps: must attend camp #1 and 1 other camp
- Competitions: must attend 1 Derby or Combined Test and 1 Horse Trial

Comp Tier 2: \$275 fee

- 4 lessons/month with CC
 - 1 must be XC
- Camps: must attend camp #1 and 2 other camp
- Competitions; Must attend 1 Derby or Combined test and 2 Horse Trials

All participants are welcome at all camps. Camps are fully funded.

Requirements of the program must be met for funding reimbursements

Sam to develop Info Graphic to lay out requirements for easy understanding

Participants will be required to submit their own paperwork this year for reimbursement

Participants may not coach themselves

If LTED requirements are not met you are not eligible to attend Eastern championships

All Derbies and combined tests within NB for all participants will be funded by LTED program

LTED does not fund travel or stabling

Janet to work on draft of 2019 LTED document for submission to NBEA and for publication.

Sam to work on Infographic

HTNB has committed to ensure a certified coach or instructor will be in attendance to all Derbies, Horse trails and Combined tests in the Maritimes if an HTNB rider wishes to attend. They must notify HTNB of their wish to have coaching a minimum of 1 month in advance.

Instructors will be paid a minimum of \$150 for 1-3 riders and an additional \$50/rider to a max of \$500.

Certified XC Coaches:

- Rob (certified coach)– all levels
- Lori (Certified Coach)– all Levels
- Jen Hanson (Certified Coach)– all levels
- Sam (Certified Instructor) - Development and Tier 1
- Reba (Certified Instructor)- Development and Tier 1
- Suzanne (Certified Instructor) - Development and Tier 1

Certified Coach (Development, Tier 1 and 2) or Instructor (Development and Tier 1) must be used for all other lessons required and/or funded by the program

Approved sites for XC schooling

- Foshay Jemseg
- Brae Fearann
- Hampton Riding Center

Camps:**Camp #1 – Foshay South**

April

Saturday Dressage lessons, information (Eventing rules and program details) and meet and greet
Saturday night, Sunday judged ride

Camp #2 – Foshay South

May

Jumping lessons and Combined Test

Camp #3 -TBD

July

Strath schooling or

Hampton Riding Center Derby – Suzanne to contact Jen to discuss dates and what is involved or

Brae Fearann lessons and derby – Matt t contact Lori; what can she do this year and when

Camp #4

August

Strath schooling or

Hampton Riding Center Derby –or

Brae Fearann lessons and derby

1.8 Years Calendar (Very tentative)

April 20-21 – Camp #1

May 11-12 or 25-26 – Camp 2 and Combined Test Foshay South

Jun 1-2 Strath Horse Trial

June 7-10 – Big Bromont

Jun 15-16 – Little Bromont

June 29-30 FS jumper show and combined test

July 14 – Central Nova HT

Jul 20 – Camp # 3?

July 13-14 – Tandalee Farm HT

Aug 17-18 – Camp #4 and Derby

Aug 30-Sept 1 – Foshay International

Sept 7-8 – Wesley Clgover estern Canada Champs

Sept 28 – Fall Strath HT

1.9 New Business

Course development

This year's goal is to support ongoing sites and start development of new site

- We need to decide what is appropriate for Foshay and Brae Fearann support
- Also how to support the development of Matts property. 2019 goal ready for Pre-training level schooling. Goal 2020 full horse trail up to Pre training.

New Eventing vest required

Discussed obtaining sponsorship through tack store to help members purchase new vets if required
Information to be circulated to membership to remind them of the rule change

- Janelle to contact Maritime Tack to see if they are interested in Sponsorship or discount

Future meetings

Conference calls will occur every 3rd Thursday of the month at 8pm

For December we will call DEC 13TH

Next meeting :

- to confirm LTED details
- 5 year plan
- January thaw
- Need another face to face before January

Action Items:

Action Items: read bylaws, rules, education (Janet)

Action Items: Contact Jeff Re: Website and contract...management and domain

Action Item: Develop LTED program info for Jan Thaw

Action Item: Contact Jen Hanson in 2 wks in regards to running sanctioned derby

Action Item: Matt to contact Lori to ask plans for Brae Fearann

1.10 – Date of next meeting

1.11 – Adjournment

HTNB BOARD OF DIRECTORS MEETING

December 13th, 2018

8PM conference call

Meeting 2 Minutes

Present: X

X	Janet Currie	X	Emily Murphy	X	Samantha Atkinson
X	Suzanne Stevenson	X	Matthew Straight	X	Reba Stewart
	Janelle Finnegan	X	Amber Hancock	X	Debbie Easton

2.1 - Call to Order 8:03 pm R. Stewart

2.2 - Call for Quorum confirmed by R. Stewart

2.3 - Approval of Agenda M. Straight / S. Stevenson

2.4 - Approval of Meeting 1 Minutes J. Currie / M. Striaght

2.5 - Reports

- Communication committee update

- Social media – off season, slow on facebook
 - Will put out something to garner interest for January Thaw
- Website update – **Sam to contact Jeff about website ASAP as contract ends December 31st**

- Memberships update

- When will the new form be out?
 - Not sure that we can do it without a signature especially for junior members
 - **Janet to email Lori and Jeff about membership and requirement of signatures**

-Facilities update

- HRC open to hosting a sanctioned derby
 - How many derbies can we have? June fields not ready
 - **Suzanne to ask Jenn about schooling nights**
- Foshay update
 - FIOC sponsorship package ready, attending January Thaw
 - Possibility of jumper classes at FIOC on the Monday - September
 - May combined test (camp) most likely indoors
 - June combined test 29/30
- Brae Fearann update
 - Chatted with Lori → committed to camp July 27th and derby the following day
 - BF still very busy personally and can't take on too much
- Matt's facility
 - Making plans for trees, supplies, jump building now
 - Camp and Derby PE, E, PT August 17th

2.6 Eastern Championships

- NS seems to be on board, no response from PEI
- Concerns about disconnect from ACE... what about PE and E riders we have been developing?
 - Suggestion that we create rankings to watch progress and foster excitement? Don't want to make it too competitive, focus on progress and goals
 - Approach PEI about possible PE/E team championship for the sake of inclusion!

- Reba/Stewart Sporthorses willing to sponsor prizes/medals for this championship

2.7 LTED Program

- Confirm details of program
 - Board to review and give feedback by December 30, 2018
 - Reba to restructure and circulate by December 21st
- Graphic and info ready for January Thaw
 - Sam to prepare after board review (after next meeting)

2.8 Marketing

-Fundraising update

- Goals for January Thaw
 - Memberships
 - Stickers
 - Merch
- Who will man the table?
 - Amber
 - Matthew
 - Emilie
 - Faith?
 - Sam to approach students about Thaw
- sponsorship package – waiting on website
- vest sponsorship update
 - Michelle Bourque at Maritime tack prepared order in vests and offer discounts
 - Somehow track memberships in order to get discount
 - Invite her to bring demos to April LTED camp to fit and take orders

2.9 New Business

- XC course approval process – we have our approved courses that are safe and per NBEA will use only those courses
- Need horse trials – not happening this year but still a long term goal

2.10 – Date of next meeting Saturday January 5th 10AM at Foshay

- change to second Thursday of each month conference call.
- Next meeting in person, possibly breakout committee groups to tackle:
 - LTED
 - Fundraising
 - Communications

2.11 – Adjournment 9:11pm M. Straight / R. Stewart

HTNB BOARD OF DIRECTORS MEETING

January 5th, 2019
10AM Foshay South
Meeting 3 Minutes

Present: X

X	Janet Currie	X	Emily Murphy	X	Samantha Atkinson
X	Suzanne Stevenson	X	Matthew Straight	X	Reba Stewart
	Janelle Finnegan		Amber Hancock		Debbie Easton

3.1 - Call to Order R. Stewart 10:45am

3.2 - Call for Quorum confirmed by R. Stewart

3.3 - Approval of Agenda J. Currie / M. Straight

3.4 - Approval of Meeting 2 Minutes S. Stevenson / M. Straight

3.5 - Reports

- Communication committee update

- Social media
 - Push for January Thaw
- Website update – Sam talked to Jeff about website transfer, cancelling our contract to move to different server. Website is very well designed! Some challenges in communications and transferring, but should be easy fixes overall.
 - Need great photos of all levels: Janet, Janelle, other parents

- Memberships update

- When can we get new form out?
 - Suzanne to double check with insurance to see if we need signature
 - **Action Item:** Sam to make an online/printable form with all the info we need

-Facilities update

- HRC update
 - Janet contacting Jenn about whether or not she is willing to host Wednesday schoolings
- Foshay update
 - FIOC headed to January Thaw, Save the Date and Poster in the works
 - Sponsorship package is being finalized
 - EC Gold Show is a go, published!
 - HTNB to support again with sponsorship
- Brae Fearann update
 - need omnibus page and commitment to derby? Unclear.
- Matt's facility update – Peakaboo Corner
 - Ready to do PE, E, PT this year – lots of jumps!
 - Need course design and building advising: Lori, Rien
 - Borrowing some jumps from Tammy Smith
 - PE 8 jumps, E 12, PT 12-16
 - TD
 - Would also like to offer hacking, schooling, etc

- Matt suggests HTNB act as “friends of peekaboo corner” – HTNB hosts event and gets proceeds. He is happy to invest in farm but wants it to be accessible and a hub for the HTNB community, competitions, etc.

3.6 Eastern Championships

- Met with Maritime Eventing group, knew about Eastern Champs and are on board.
- PT and T – discussed the hole for entry level, other provinces also concerned.
- Keen to do ACE for entry, though have to name it differently so it doesn’t need to be run by championship criteria. The winner of which will be named the “Maritime Champion”
- Suggested that we send mixed level teams, offering E, PT, T levels
- Possibly track top 2-4 scores throughout the season
- Prize budget \$500

3.7 LTED Program

- Program fine tuned and details clarified (see document)
 - Want to bring a sense of community to the program this year
 - Perhaps bring in a Foshay International rider from the maritimes for inspiration!
- Need to come up with funding breakdown. NBEA has a STRICT \$10k budget for 2019 due to running a deficit in 2018
 - **HTNB may have to solely fund the development tier – what will this look like administratively?**
- ACTION ITEM: Sam to make a graphic for January Thaw

3.8 Marketing

-Fundraising update

- January Thaw table is booked and paid. Who will man the table?
 - Amber
 - Matthew - morning
 - Emilie – morning
 - Faith & Debbie - afternoon
 - Morgan – morning
 - Ingmara?

Need someone to print materials for thaw

- sponsorship package
 - content is important: to be discussed in Financial committee meeting
- vest sponsorship update
 - Michelle (owner Maritime Tack) is keen to be involved
 - Action Item: Janelle to inquire:
 - What vests are available that meet standard?
 - What would she like re athlete sponsorship? Signs at event? Website?
 - Invite her to 1st LTED camp – can she bring vests for sizes? Order sheets?
 - Discount available?
- Merch:
 - Have broken even, done very well with merch BUT a lot landed on Suzanne
 - Emilie to help 2019
 - Ordering winter hats: fold with pom pom

-Sponsoring:

- Janet and Reba encourage supporting FIOC with up to \$500 - \$1000, but need to fundraise
- Board thinks this is a reasonable contribution, but \$1000 yearly is not sustainable long term

3.9 New Business

- Financials from AGM were missing some invoices, several hundred dollars in expenses not accounted for

3.10 – Date of next meeting

- Second Thursday of each month conference call – would be February 14th

3.11 – Adjournment

HTNB BOARD OF DIRECTORS MEETING

February 7th, 2019

8PM conference call

Meeting 4 Agenda

Present: X

X	Janet Currie	X	Emily Murphy	X	Samantha Atkinson
X	Suzanne Stevenson	X	Matthew Straight	X	Reba Stewart
X	Janelle Finnegan	X	Amber Hancock	X	Debbie Easton

4.1 - Call to Order 8:03pm R. Stewart

4.2 - Call for Quorum confirmed R. Stewart

4.3 - Approval of Agenda M. Straight / J. Finnegan

4.4 - Approval of Meeting 3 Minutes S. Stevenson / S. Atkinson

4.5 - Reports

- Communication committee update

- Social media
 - Competition calendar was a success
 - Save the date for Maritime Eventing Championship
 - FB could be more active – all board members now have access. Want to post 3x per week
- Website update – set to be published February 15
 - Has been completely transferred to new server, making changes
 - Once established, would be nice to train board member to help update
 - Emilie has offered

- Memberships update

- Memberships from January Thaw
 - 10-15 from thaw
- Insurance: don't REALLY need signatures for membership forms, only for events/waivers

-Facilities update

- HRC update
 - Open July 1st, offered open for lessons every Tuesday night, call and book with her
- Foshay update
- Brae Fearann update
 - Committed to derby, possibly a horse trial
 - HTNB possibly to offer resources for facility development – possibly HTNB owned flags
 - **ACTION ITEM: Janet to contact Lori about BF needs and how we can best support**
- Matt's facility update – Peakaboo Corner
 - Has started to discuss building, has books and resources

4.6 Eastern Championships

- PHTAs are excited to support Eastern Championships AND Maritime Championships
 - Mixed teams a huge draw, include as many people as possible

Brainstorming about goals & values:

- Inclusion
 - Decreasing barriers to include as many riders as possible, regardless of level

- Cooperation & Teamwork
 - o Between PHTAs
 - o Between riders & teams
- Athlete Development
 - o Progressing through the levels of development & learning
 - o Competitive results (to a certain extent)
- Safety
 - o Reflected in qualification criteria
- o Need to propose qualification requirements. Completed HT at the level in 2018-2019?
 - o Completed a horse trials within 2 years
 - o Completed at the level in current season
 - o Advocate for NB riders as we have limited opportunity, but strict athlete development program with proven success
- o Will not tally points throughout the year for awards, just Championships

4.7 LTED Program

- o Finalize program and submit to NBEA for approval – Reba sent to Deanna for feedback
- o Need to show funding breakdown. NBEA has a STRICT \$10k budget for 2019 due to running a deficit in 2018. BF camp to be allocated \$500 (as other camps).
 - o Only funding NB coaches in the interest of developing our own coaches
 - o **ACTION ITEM: Suzanne to send budget.**
 - o **ACTION ITEM: Janet to contact Lori about camp.**
- o Emilie to be LTED communicator, will receive and sift through applications
- o Board to discuss selection if there are numerous applicants

4.8 Marketing

-Fundraising update

- o January Thaw update
 - o Sold a lot of merch! No money counted yet
- o sponsorship package
 - o **ACTION ITEM: Emilie, Suz, Matt to discuss contents, what we have to offer, what we want → send to Sam**
- o vest sponsorship update
 - o Michelle Bourque away for Camp 1, but will send vests and measuring charts.
 - o Order directly by phone, will provide discount
 - o Tipperary, Aerowear, Charles Owen
 - o May want something to sit on for measuring
 - o **ACTION ITEM: Janet & Janelle to put out infographic for legal vests**
- o Merch:
 - o **ACTION ITEM: Matt to post a photo of toques on facebook**

4.9 New Business

4.10 – Date of next meeting

- o Second Thursday of each month conference call – would be March 14th 8pm conference call

4.11 – Adjournment J. Currie / M. Straight

HTNB BOARD OF DIRECTORS MEETING

Meeting 6 Minutes

Present: X

x	Janet Currie	x	Emily Murphy	x	Samantha Atkinson
x	Suzanne Stevenson	x	Matthew Straight		Reba Stewart
	Janelle Finnegan	x	Amber Hancock		Debbie Easton

6.1 - Call to Order J. Currie

6.2 - Call for Quorum J. Currie

6.3 - Approval of Agenda M. Straight / S. Atkinson

6.4 - Approval of Meeting 4 Minutes M. Straight / S. Atkinson

Approval of LTED Meeting minutes M. Straight / S. Atkinson

6.5 - Reports

- Communication committee update

Action item: ensure updated through the year

Correct Err page when accessing website

- Memberships update

46 members thus far

-Facilities update

HRC: waiting for fields to be ready

Brae Fearann: Lori agree to do camps

Peakaboo Corner: 18 trees cut, waiting for fields to dry, still waiting to mill lumber.

Sanctioned vs non-sanctioned.

Jump builder: Rien? Rob or Lori for guidance

Obtaining flags: purchase by Matt solely or HTNB help fund and share flags, need budget review

Action item for Matt: TD? Pam? Needed for a derby?

6.6 Eastern Championships

Waiting for another meeting, April 9th

6.7 LTED Program

29 horses apply, 27 currently being funded

13 tier 2

6 development

5 tier 1

Sarah King application: apparently faxed to NBEA

Action: determine from NBEA if fax received, discuss with selection committee

Current issue: 2 applicants with 2 horses each. Action item: Janet to discuss with DP about funding and how to consider 2nd horse for champs

Budget for LTED currently over by \$1000.

1st camp:

How to manage 27 horses?

Stabling: Matt 8 stalls, Tammy 3

Action item: Matt to contact Norton fire hall re: Saturday night gathering

No funded horses to attend 1st camp
Brae Fearann: confirm details ?janet?

6.8 Marketing

-Fundraising update Matt
BBQ at first camp by Matt and sell merchandise.
Equine review: action item: book table
Amber and Matt to manage table

6.9 New Business Sam

Page on Teamwork for HTNB board members

6.10 – Date of next meeting

- Second Thursday of each month conference call – would be May 9th 8pm conference call

6.11 – Adjournment S. Atkinson / S. Stevenson

HTNB BOARD OF DIRECTORS MEETING

May 9th, 2019
8PM conference call
Meeting 8pm Agenda

Present: X

	Janet Currie		Emily Murphy	X	Samantha Atkinson
X	Suzanne Stevenson	X	Matthew Straight	X	Reba Stewart
	Janelle Finnegan	X	Amber Hancock	X	Debbie Easton

7.1 - Call to Order R. Stewart 9:05pm

7.2 - Call for Quorum no.

7.3 - Approval of Agenda M. Straight / D. Easton

7.4 - Approval of Meeting 6 Minutes M. Straight / S. Atkinson

7.5 - Reports

- Communication committee update

- Sam
 - Fix website error
 - Page on teamwork – costs \$100/year, may want to pursue free options
 - Updates
 - Pictures and camps quite busy on social media

- Memberships update

- 47 members, expect more as season progresses
- Matt talked to Meredith Canty – has many students interested in derby

-Facilities update

- HRC update – waiting for dry fields
- Foshay update
- Brae Fearann update
 - new coach Andrew Rommens is certified, working on getting current on NBEA
 - Maybe we need criteria for XC – current HTNB coach sign off?
 - Course to be open by May 18, 2019
 - Tentative: \$40 course fee
- Peakaboo Corner
 - Clearing and prepping banks/water
 - Has reached out to Jen Frank – need to bring in a TD as none in maritimes
 - Hoping to be ready for some training early June
 - Would be helpful to arrange volunteers for building/painting in June

7.6 Eastern Championships & MEC

Qualification criteria: trying to harmonize

Horse trials within 2018-2019 and one competition in 2019 at level – NB board agrees to this

Participants struggle to be ready and move up. NEED AN EVENT to help prepare in July/August

7.7 LTED Program

- Camp #1 and #2 recap
 - A lot of progression over the camps
 - Camp 2 dressage inside and jumping outside, offered a warmup round which went well
 - 20 LTED pairs and 4 others!!!

- Remind them about XC outings – need to start now

7.8 Marketing

-Fundraising update

- Canteen – was hard to run... need more food and a dedicated cook
 - June Foshay show could have a draw \$\$\$
 - Reba to check her availability
- Stickers are SOLD OUT at Equine Review, but poor placement this year. If possible, request second barn (not by entrance)
- Sponsorship brochure – need feedback from board members by May 10th so design can start

7.9 New Business

7.10 – Date of next meeting

- June 3rd 9pm conference call.

7.11 – Adjournment S. Stevenson / D. Easton

HTNB BOARD OF DIRECTORS MEETING

June 3rd, 2019

9PM conference call

Meeting 8 Agenda

Present: X

x	Janet Currie	x	Emily Murphy	x	Samantha Atkinson
x	Suzanne Stevenson	x	Matthew Straight	x	Reba Stewart
x	Janelle Finnegan		Amber Hancock	x	Debbie Easton

8.1 - Call to Order R. Stewart 9:05pm

8.2 - Call for Quorum confirmed by R. Stewart

8.3 - Approval of Agenda D. Easton / J. Curries

8.4 - Approval of Meeting 7 Minutes S. Atkinson / M. Straight

8.5 - Reports

- Communication committee update

- Sam
 - Website well maintained
 - Need more photos of our members competing – send to Sam or post to facebook directly
 - PEI recap would be great

- Memberships update

48 members, expecting at least 60

-Facilities update

- HRC update
 - Email from Jenn Hanson: call to book, expect to be open June 18th and available all Tuesday nights, weather permitting.
- Foshay update
 - ACTION ITEM: Suzanne to confirm dates
- Brae Fearann update
 - new coach Andrew Rommens not yet current with NBEA
 - criteria for XC – current HTNB coach sign off?
 - Course open, fields permitting
 - Tentative: \$40 course fee
- Peakaboo Corner
 - Setting up omnibus page with Suzanne. Entry form prepped, applying through EC to be sanctioned
 - Waiting to confirm Danielle Semel as TD
 - Fields still wet but will publish when ready
 - Would be helpful to arrange volunteers for building/painting – will let us know when jumps are ready for this
 - To contact Rien Meesters re: course design and building

8.6 Eastern Championships & MEC

- MEC criteria set and published.
- Eastern championships criteria not necessarily the same, need to gather a list of people interested in going (cost, etc)

- ACTION ITEM: need a declaration form to publish
- ACTION ITEM: Suzanne to discuss with NBEA president Deanna Phelan about direction and criteria
- ACTION ITEM: Reba to follow up with email re NBEA direction for Eastern Championships.

8.7 LTED Program

- Andrew Rommens not current (yet), remind riders that only coaches from the NBEA list are allowed and only HTNB coaches on XC are allowed
- Many have their XC schoolings done
- ACTION ITEM: Janet to email riders to remind about coaching qualifications, MEC declaration.

8.8 Marketing

-Fundraising update

- Canteen – was hard to run... need more food and a dedicated cook
 - June 29/30 Foshay show could have a draw
 - Matt needs a helper for Saturday
 - Janet to include call for volunteers in LTED email
 - ACTION ITEM: Emilie to post need for volunteers on Facebook
- Sponsorship brochure
 - ACTION ITEM: Suzanne to tweak details of brochure re “sponsorship goals,” changing categories, what is horse trials “equestrian triathlon” etc
 - Ready for publication by June 10th
- Paul Lammont Sowerby contacted by facebook would like to discuss sponsoring HTNB
 - Spoke with Matt: was hoping to sponsor Foshay International, is now also willing to give a vest as a sponsorship for Peakaboo Corner derby

8.9 New Business

8.10 – Date of next meeting

- June 17th at 9pm conference call

8.11 – Adjournment R. Stewart / J. Currie

HTNB BOARD OF DIRECTORS MEETING

June 17rd , 2019

9PM conference call

Meeting 9 Minutes

Present: X

x	Janet Currie	x	Emily Murphy		Samantha Atkinson
x	Suzanne Stevenson	x	Matthew Straight	x	Reba Stewart
x	Janelle Finnegan	x	Amber Hancock	x	Debbie Easton

9.1 - Call to Order 9:38pm R. Stewart

9.2 - Call for Quorum confirmed by R. Stewart

9.3 - Approval of Agenda A. Hancock / S. Stevenson

9.4 - Approval of Meeting 8 Minutes A. Hancock / J. Finnegan

9.5 - Reports

- Communication committee update

- What's next on social media?
 - ACTION ITEM: Sam to put out blurb about Foshay CT and Brae Fearann camp + derby

- Memberships update

-Facilities update

- HRC update
 - June 18th first schooling, available Tuesdays
- Foshay update
 - XC Dates: July 6th, July 21st, August 11th, September 22nd
 - Open to all, LTED & others
 - Would like numbers but the Thursday before to be able to make groups
 - Send as an email to LTED, advertise on website/facebook
- Brae Fearann update
 - Course open
 - Lori to host camp
 - Need to confirm Andrew Rommens as judge for derby
- Peakaboo Corner
 - Rien coming to design/build, course ready late July
 - Do we need a specific number of jumps to run a derby?
 - Organizing, building, painting
 - ACTION ITEM: Janet to reach out to Tammy Smith for stabling availability
 - May need to discuss number options – pinny holders at greenhawk \$16.99
 - Janelle to notify Moncton greenhawk, Suzanne to notify Saint John greenhawk
 - Great to give out as prizes
 - Training level riders at a bit of a disadvantage as there are no training level XC jumps, but option **for camp** to set training level stadium jumps and PT XC to give a meaningful experience
 - ACTION ITEM: Matt to ask Rien about a modified PT/T division for the derby (with no additional XC jumps)
- 51 Acres
 - Rob and Janet set to visit to look at course, offer resources

9.6 Eastern Championships & MEC

- MEC criteria set and published.
- Eastern championships update from Reba
 - Lack of EC support, now to be a “Team Challenge”
 - Will likely use MEC criteria
 - ACTION ITEM: Reba to contact Deanna Phelan about NBEA funding and priorities.

9.7 LTED Program

- Andrew Rommens not current (yet), remind riders that only coaches from the NBEA list are allowed and only HTNB coaches on XC are allowed
 - Reba reached out to English coaching coordinator about NBEA coaching status, waiting to hear back
- Who is coaching at CNHP? July 14th weekend
 - A few LTED riders going, need coaching. Same weekend as Tandalee
 - ACTION ITEM: Janet to reach out to Lori Leach, Jennifer Hanson, possibly Alex Beaton, Ruth Bowman
- Foshay CT June 29/30 entries not covered by LTED, “suggested competition”
- Training riders would like a camp

9.8 Marketing

-Fundraising update

- Canteen
 - June 29/30 Foshay show could have a draw
 - Matt on Saturday, need to secure more volunteers
- Sponsorship brochure – complete!
 - ACTION ITEM: Fundraising committee (Matt) to identify people/companies of interest to compile email list

9.9 New Business

9.10 – Date of next meeting

July 15th 9pm conference call

9.11 – Adjournment R. Stewart / M. Straight

HTNB BOARD OF DIRECTORS MEETING

September 16, 2020

8:30PM Video Call

Meeting 10 Minutes

x	Reba Stewart	x	Janet Currie	x	Suzanne Stevenson
	Emilie Murphy	x	Samantha Atkinson	x	Janelle Finnegan
x	Stacey McKay		Amber Hancock		

Regrets: Emilie Murphy, Amber Hancock

10.1 - Call to Order 8:35 RF

10.2 - Call for Quorum confirmed by R Fournier

10.3 - Approval of Agenda – J. Currie / R Fournier

10.4 - Approval of Meeting 9 Minutes - J. Currie / R. Fournier

10.5 - Reports

- Communication Committee Update

Strath – publish information about coaching available, 2 day format, limited entries, stabling secured just submit stabling form

- Memberships Update

HRC Derby created flurry of memberships, currently at 65

-Facilities Update

- HRC
 - Derby
 - 31 horses – 12 also did peekaboo derby
 - 17 new HTNB members
 - Stewart Sporthorses raised \$2500, to go to XC development TBD by SS
 - Some delays/scheduling
 - Survey feedback - many riders excited and asking for full horse trial
 - 12 Eliminations to discuss
 - Will clarify in results TE vs RF vs E for clearer picture
 - How can we continue to encourage and support new riders and their coaches?
 - Possible fall/winter education initiative?
- Foshay South
- Foshay International – Postponed until 2021.
- Brae Fearann
- Peekaboo Corner- ongoing schooling opportunities

How can we support our facilities? Feedback that they are feeling disconnected/disengaged from HTNB

- Volunteer teams
- Assistance with planning, marketing, setup
- Meeting in fall to discuss goals and expectations for the following year, set dates **ACTION ITEM** reach out to facility owners to discuss meeting
- Direct engagement – endorsing schooling and competitive opportunities, attending events, marketing and sponsorships

HTNB BOARD OF DIRECTORS MEETING

September 16, 2020

8:30PM Video Call

Meeting 10 Minutes

10.6 LTED Program

- Eventing Clinic
 - format feedback
 - Sam feedback regarding time
 - Need more time to address show jumping AND cross country, especially at lower levels
 - Discussion of pros and cons of hosting clinic the day before competition, some for each
 - 14 riders, 3 non-LTED
 - Expenses
 - Invoices sent to NBEA for Donna, Sam
 - \$20 lunch for organizers
 - \$100 honorarium for scribe
- YTP Goals – how to assess if they met goals
- Submission requirements for LTED funding
- Rider Level Camps
 - Rider Level Camps
 - RL3 - 1
 - RL4 – 1 + 1 prep
 - RL5 – 3 + 1 prep
 - RL6 – 2 + 1 prep
 - Prep Jennifer/Reba – tentative date October 3, sent to riders
 - Consider having written tests proctored during prep weekend
 - How many riders and what levels
 - Colleen Carrol-Nesbit available to test RL6 tentative date October 24-25
 - Need to discuss daily fee
 - Need number of riders
- Coaching funding
 - We will assist in coordinating coaching by connecting riders with appropriate coaching out of province as needed and possibly funding if available (currently no funding)

10.7 Travel Team / Championship

- Competitive Tier riders will have entry fee reimbursed (only Entry and above) for Strathgartney Horse Trial – has this been communicated to riders?
- Coaches available for LTED riders at Strath?
 - Reba has riders in PE & E
 - Sam?
 - Rob / Suz?

10.8 Maritime Eventing Challenge – pushed to 2021

10.9 Marketing & Fundraising

Nothing before strath

10.10 New Business - Tabled

HTNB BOARD OF DIRECTORS MEETING

September 16, 2020

8:30PM Video Call

Meeting 10 Minutes

- Clinic series encouraging coach mentoring and riders working with a variety of coaches.
- Young Rider Fund
- Scoreboard – Sam
- Landsafe
- David O'Connor Talent Search – something to plan for in the future
- Course design clinic?

10.11 – Date of next meeting – October 27th 8pm – invite facilities owners

Need to set AGM date November 15th

Reba to make agenda, Sam to post on website and link to socials

10.12 – Adjournment J. Currie / S. McKay